## **CASCADE COUNTY WORK SESSION MINUTES**

# **COMMISSION CHAMBERS COURTHOUSE ANNEX**

# **December 18, 2019 – 2:00 P.M.**

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Recorders Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). **Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment.** This written record is in draft form until officially approved on December 24, 2019.

COMMISSION MINUTES JOURNAL # 59

**Board of Cascade County Commissioners:** Chairman Joe Briggs, Commissioner James L. Larson and Commissioner Jane Weber

**Staff Present:** Anna Ehnes – Planner, Sandor Hopkins – Interim Planning Director, Cory Reeves – Undersheriff, Les Payne – Interim Public Works Director, Josh Blystone – Weed and Mosquito, Mary Embleton – Budget Officer, Sean Higginbotham – IT Director, Trisha Gardner – Public Heath Officer, Susan Shannon – Expo Park Director, Ron Scott – DES, Kim Theil-Schaaf – Aging Services Director, Lieutenant Steve Grubb, Captain Keith Kaulalaau

Public Members Present: Jenn Rowell

### Commissioner Larson opened the work session meeting at 2:00 pm

## Treasurer's Report

Consent Agenda Items:	Department:
Resolution 19-74: Budget Appropriation increasing funds for the Alcohol Rehabilitation Fund #2800 Total Increase: \$8,204.00	Budget/Grants 03:39
Contract 19-187: DUI Services Agreement between Cascade County DUI Task Force	DUI Task Force
and MT Department of Corrections Community Correction Division Probation and Parole. Effective: July 1, 2019 – June 30, 2020 County Cost: \$6,000	06:12
Contract 19-188: The Hampton-Collins Memorial Foundation has given a grant donation to Cascade County Aging Services to be divided between Meals on Wheels	Aging <b>09:24</b>
and the Home Attendant Program. Total Grant Amount: \$20,815.00	
Contract 19-189: Amendment #2 to Trinity Food Services Agreement. Purpose:	Sheriff
Expand existing inmate food service program and allow for orders to be taken and paid for via the internet. Effective: January 3, 2013 – December 18, 2022	11:38
Contract 19-190: Cooperative Agreement and Noxious Weed Management Plan	Weed & Mosquito
between Cascade County Weed Management District and the City of Great Falls.  (No Cost to the County)	13:58
Contract 19-191: Award bid for Executive Plaza Sidewalk Repairs to Dick Olson	Public Works
Construction Inc. Total Project Cost: \$3,000.00	15:22
Contract 19-192: Cascade County Noxious Weed Management Plan (Biennial Update)	Weed & Mosquito  16:45
Contract 19-193: Agreement between Cascade County and Montana Pro Rodeo Circuit	Expo Park
Finals. Dates: January 10 – 12, 2020; January 15 – 17, 2021; January 14 – 16, 2022.	17:32
Contract 19-195: Revised DUI Task Force Bylaws.	DUI Task Force 18:36
<b>Contract 19-196:</b> Memorandum of Understanding with Voices of Hope and Cascade	Sheriff
County. Effective: Date of Signing until terminated by either party. (No Cost to the County)	20:06
<b>Contract 19-197:</b> Memorandum of Understanding with Victim Witness Assistance	Sheriff
Services, Inc. and Cascade County. Effective: Date of signing until terminated by either party. ( <i>No Cost to the County</i> )	21:50
City-County Health Department	
Contract 19-185: Service Agreement with Stericycle for biohazardous regulated	CCHD
medical waste disposal. Effective: December 1, 2019 – November 30, 2020.	23:38
Cost: \$179.91/monthly	
Contract 19-194: Amendment #2 to Contract #18-07-4-51-0003-0 HIV Prevention Services increasing funding and extension of contract term. Purpose: Delivery of HIV	CCHD

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# **December 18, 2019 – 2:00 P.M.**

Prevention Services for persons at risk for HIV infection. Effective: January 1, 2020 –

December 31, 2020 Amount: \$109,920.00 Additional: \$36,640.00

(No County Match) (Renewal)

25:20

### **AGENDA ITEM #1 27:44**

### **Board Appointment**

### **Planning Board**

Applicant(s): Vacancy: (3) Term Expiration: 12/31/2021

Dexter Busby, Dan Johnstone, Bruce Moore, Phil Nappo

#### **AGENDA ITEM #2 29:58**

### **Board Appointment**

#### **Zoning Board of Adjustments**

Applicant(s): Vacancy: (2) Term Expiration: 12/31/2021

Charles Kuether, Michele Levine, Richard Liebert, Bruce Moore, Phil Nappo

### **AGENDA ITEM #3 31:51**

#### **Preliminary Plat Approval**

Preliminary Subdivision Plat of the AB Frontage Commercial, minor subdivision

Located in Section 27, Township 21 North, Range 3 East.

Initiated by: Allan Birky, Frontage Properties, LLC

#### **AGENDA ITEM #4 33:33**

#### **Preliminary Plat Approval**

Preliminary Plat of an Amended Plat of Lot 5, Thornton Minor, subsequent minor subdivision

Located in Section 31, Township 20 North, Range 3 East.

Initiated by: Kenneth & Karen Thornton

#### **AGENDA ITEM #5 40:21**

Contract 19-198: Medical Professional Service Agreement between Cascade County and Gladys Young, MD. Dr.

Gladys Young will be serving as the Cascade County Medical Director. Compensation: \$1,000/per quarter.

Effective: January 1, 2020 – January 1, 2021

#### Added Item(s):

Contract 19-199: Fencing at Vaugh Dump Site (Public Works) 46:42

Contract 19-200: Office Ally: Business Associate Agreement, Electronic Health Record & PracticeMate (CCHD)

49:25

Contract 19-201: Agreement with Heartland Payment Systems (IT) 51:34

Contract 19-202: Agreement with Johnson Controls for Adult Detention Center AMAG Server (IT) 56:31

Contract 19-203: Agreement with Corvinus for replacement of speaker system at Adult Detention Center (Sheriff) 1:06:24

**Contract 19-204:** Interlocal Agreement between Department of Justice, City of Great Falls & Cascade County for 911 Operations (DES) 1:07:30

Adjournment: Commissioner Larson closed the work session meeting at 3:15 p.m.

\*Chairman Briggs entered late – he was attending an Expo Park Advisory Meeting

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